

**THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF CLERMONT COUNTY, OHIO, MET IN REGULAR SESSION ON MARCH 29, 2010, WITH THE FOLLOWING MEMBERS PRESENT: ROBERT L. PROUD, PRESIDENT, EDWIN H. HUMPHREY, VICE PRESIDENT, AND R. SCOTT CROSWELL III, MEMBER. THE MEETING WAS CALLED TO ORDER SHORTLY AFTER 1:00 P.M. BY THE PRESIDENT OF THE BOARD WITH THE PLEDGE OF ALLEGIANCE TO OUR FLAG.**

**LET THE RECORD SHOW:** Jeff Weber, Executive Director, and Julia Abell, Vice-Chair of the Board and Chair of the Business Economic Development Team, of the Workforce One Investment Board (WIB) of Southwest Ohio, was present this date and provided the Board of County Commissioners with an overview of the 2009 Annual Report for the Workforce One Investment Board of Southwest Ohio. Mr. Weber provided a brief overview of the highlights of the Workforce One Investment Board's accomplishments and the impacts relative thereto and Ms. Abell highlighted a summary of their activities during 2009. Mr. Weber disseminated copies of the 2009 Workforce One Investment Board Annual Report to the Board of County Commissioners. (DC# 10-0329-002)

**IN RE: BOARD OF COUNTY COMMISSIONERS...PROCLAMATION...  
"SEXUAL ASSAULT AWARENESS MONTH" IN CLERMONT COUNTY,  
OHIO...10-0317-007...ADOPTED**

Recommendation of the Board of County Commissioners, Clermont County, Ohio, to issue a Proclamation designating the month of April, 2010 to be "Sexual Assault Awareness Month" in Clermont County, Ohio.

**IN RE: DEPARTMENT OF COMMUNITY PLANNING AND DEVELOPMENT...  
ACCEPTANCE OF PROPOSAL FROM CHRISTOPHER WOJNO, LLC,  
COMMUNITY DEVELOPMENT CONSULTANTS, FOR THE  
DEVELOPMENT AND SUBMITTAL OF THE FISCAL YEAR 2010  
COMMUNITY HOUSING IMPROVEMENT PROGRAM (CHIP)  
APPLICATION; DEVELOPMENT OF AN ENVIRONMENTAL REVIEW  
RECORD RELATIVE THERETO; ADMINISTRATION AND  
IMPLEMENTATION OF CLERMONT COUNTY'S FISCAL YEAR 2010  
CHIP PROGRAM CONTINGENT UPON RECEIPT OF THE GRANT  
THEREFORE; AND EXECUTION OF A CONTRACT FOR  
PROFESSIONAL SERVICES RELATIVE THERETO...10-0319-  
003...RATIFIED**

Moved by Mr. Humphrey, seconded by Mr. Croswell, that the Board of County Commissioners approve the following recommendation:

Recommendation of Raymond Sebastian, Chief Building Official, Building Inspection Department, with the concurrence of Scot Lahrmer, Assistant County Administrator, to accept the Proposal from Christopher Wojno, LLC, Community Development Consultants, 2429 Dale Avenue, Bexley, Ohio 43209 for the development and submittal of the Fiscal Year 2010 Community Housing Improvement Program (CHIP) Application; development of an Environmental Review Record relative thereto; and contingent upon award of the grant, administration and implementation of the Fiscal Year 2010 CHIP Program for Clermont County, pursuant to the *Request for Qualifications and Proposals for Administrative Consultant Services* received on 01/19/10; and further, to execute a Contract for Professional Services by and between the County of Clermont, Ohio, and Christopher Wojno, LLC, Community Development Consultants, in an amount not to exceed \$80,000.00, effective through 12/31/12, pursuant to and in compliance with the terms and conditions set forth therein, and *(1) contingent upon the receipt of and approval of stated insurance requirements as outlined therein, (2) all original documents relative thereto, and, (3) upon notification of the award of the referenced*

*grant application, the issuance of a purchase order relative to the administration and implementation thereof.*

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Humphrey, Aye;   Mr. Croswell, Yes;   Mr. Proud, Yea.

**IN RE:            HUMAN RESOURCES DEPARTMENT...EXECUTION OF A TUITION ASSISTANCE AGREEMENT FROM A CLERMONT COUNTY EMPLOYEE...09-0624-004...EXECUTED**

Moved by Mr. Croswell, seconded by Mr. Humphrey, that the Board of County Commissioners approve the following recommendation:

Recommendation of Robert Sander, Director, Human Resources Department, with the concurrence of David L. Spinney, County Administrator, to execute a Tuition Assistance Agreement submitted by the following employee for participation in the Clermont County Tuition Assistance Program and to authorize reimbursement in the amount as outlined below, pursuant to Section 4.12 of the Clermont County Personnel Policy and Procedures Manual:

Department/Employee	Class Name	Amount
County Sheriff Jessica Wilson	Effective Public Speaking First Responder	\$533.40

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Croswell, Yes;   Mr. Humphrey, Aye;   Mr. Proud, Yea.

**IN RE:            BLANKET TRAVEL REQUESTS FOR REIMBURSEMENT OF ELIGIBLE ROUTINE TRAVEL EXPENSES FOR PARTICIPATION IN MEETINGS, ORGANIZATIONS AND/OR PROGRAMS DURING CALENDAR YEAR 2010...APPROVED**

Moved by Mr. Humphrey, seconded by Mr. Croswell, that the Board of County Commissioners approve the following recommendation:

Recommendation of David L. Spinney, County Administrator, to approve the following blanket travel requests for reimbursement of eligible expenses for participation by the following Departments and/or Staff, in and as it relates to reimbursement of **routine travel expenses** associated therewith (*excluding expenses for overnight accommodations, meals for more than one day, registration fees, tuition, and/or transportation by common carrier*) relative to all meetings, organizations and/or programs during Calendar Year 2010, pursuant to the current Policy and Reimbursement of Travel Expenses adopted by the Board of County Commissioners and in compliance with the Annual Appropriations for Fiscal Year 2010 and any and all amendments subsequent thereto as outlined below:

Department	Meetings, Organizations and/or Programs
Department of Job and Family Services Michael R. Pride and/or Staff DC# 10-0318-002	Workforce and Economic Development Meetings Ohio Department of Job and Family Services Directors' Association Ohio Valley Regional Development Commission Southwest Ohio Job and Family Services Directors' Association Public Children Services Association of Ohio Clermont Chamber of Commerce Ohio Department of Job and Family Services Ohio Child Support Enforcement Directors' Association Ohio Child Support Enforcement Cincinnati District Directors Southwest Public Children's Association of Ohio Ohio Appalachian Directors' Ohio Department of Job and Family Services Ad-hoc

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Humphrey, Aye;   Mr. Croswell, Yes;   Mr. Proud, Yea.

**IN RE:        MAINTENANCE AGREEMENTS FOR VARIOUS DEPARTMENTS FOR  
THE        PROVISION        OF        MAINTENANCE        ON        OFFICE  
EQUIPMENT...APPROVED**

Moved by Mr. Croswell, seconded by Mr. Humphrey, that the Board of County Commissioners approve the following recommendation:

Requests from various departments to approve Maintenance Agreements with various vendors for the provision of maintenance on the following equipment at the rates and the terms outlined below pursuant to the terms and conditions set forth therein and to authorize David L. Spinney, County Administrator, to execute the Maintenance Agreements and the Rider for Equipment Maintenance Agreements attached thereto:

Elected Official or Department	Vendor	Equipment/Model #/ Serial Number(s)	Rate	Term
County Sheriff DC# 10-0309-002	Peter Paul Office Equipment, Inc. 711 Carr Street Cincinnati, Ohio 45203	Five (5) Swintec 7000 Typewriters S/N: 39300170 21300034 39300169 3X300236 62300346	\$420.00	04/01/10 through 03/31/11
County Treasurer DC# 10-0310-002	Cummins-Allison Corporation 11256 Cornell Park Drive Suite 510 Cincinnati, Ohio 45242	JetScan M-4065 Currency Scanner S/N: 14065315809343	\$394.20	04/21/10 through 04/20/11

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Croswell, Yes;   Mr. Humphrey, Aye;   Mr. Proud, Yea.

**IN RE:        BOARD OF COUNTY COMMISSIONERS...FINANCIAL/BUDGETARY  
ACTIONS FOR FISCAL YEAR 2010...APPROVED**

Moved by Mr. Humphrey, seconded by Mr. Croswell, that the Board of County Commissioners approve the following recommendation:

Recommendation of the Office of Management and Budget, with the concurrence of David L. Spinney, County Administrator, to approve financial/budgetary actions pursuant to Ohio Revised Code Section 5705.40 as they relate to changes in the Annual Appropriation Resolution for Fiscal Year 2010 (Resolution Number 211-09) and/or interfund transactions as outlined in the following table(s) and to authorize Linda Fraley, County Auditor, to properly record same:

**BUDGET TRANSFER OF FUNDS:**

AMOUNT	FROM			TO	
\$     5,000.00	Motor Vehicle & Gasoline Tax Fund	206-3092- 5121	Engineer-Roads Overtime	206-3091- 5121	Engineer - Overtime

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Humphrey, Aye;   Mr. Croswell, Yes;   Mr. Proud, Yea.

**IN RE: PERSONNEL ACTION FORMS...APPROVED**

- \* THE OFFICIAL RECORD OF PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF CLERMONT COUNTY, OHIO, RELATIVE TO PERSONNEL ACTIONS IS AVAILABLE FOR PUBLIC INSPECTION UPON REQUEST MONDAY THROUGH FRIDAY BETWEEN THE HOURS OF 8:00 A.M. TO 4:30 P.M. LOCAL TIME.

**LET THE RECORD SHOW:** THAT A MOTION BY MR. HUMPHREY, SECONDED BY MR. CROSWELL, TO RECESS REGULAR SESSION AT 1:26 P.M. TO BE RECONVENED AT 1:30 P.M. THIS DATE, CARRIED WITH ALL MEMBERS PRESENT VOTING AFFIRMATIVELY THEREON.

**LET THE RECORD SHOW:** THE BOARD RECONVENED REGULAR SESSION AT 1:34 P.M.

**IN RE: PUBLIC HEARING RELATIVE TO THE PROPOSED COMMUNITY HOUSING IMPROVEMENT PROGRAM (CHIP) APPLICATION FOR THE COUNTY OF CLERMONT, OHIO, FOR FISCAL YEAR 2008...10-0308-001**

**LET THE RECORD SHOW:** THE BOARD OF COUNTY COMMISSIONERS HELD A PUBLIC HEARING THIS DATE AT 1:34 P.M. IN THE OFFICE OF THE BOARD OF COUNTY COMMISSIONERS, 101 EAST MAIN STREET, BATAVIA, OHIO 45103-2960, TO AFFORD PUBLIC COMMENT ON THE PROPOSED FISCAL YEAR 2010 GRANT APPLICATION FOR THE COMMUNITY HOUSING IMPROVEMENT PROGRAM (CHIP) FUNDS FOR THE COUNTY OF CLERMONT, OHIO.

THIS PUBLIC HEARING WAS RECORDED AND VIDEOTAPED AND EITHER/OR ARE AVAILABLE FOR PUBLIC INSPECTION, MONDAY THROUGH FRIDAY, BETWEEN THE HOURS OF 8:00 A.M. TO 4:30 P.M.

JIM TAYLOR, GRANTS COORDINATOR, DEPARTMENT OF COMMUNITY PLANNING AND DEVELOPMENT, PROVIDED AN OVERVIEW OF THE COUNTY'S PROPOSED CHIP GRANT APPLICATION FOR FISCAL YEAR 2010 (01/01/11 THROUGH 12/31/12). MR. TAYLOR BRIEFLY OUTLINED THE SERVICES PROVIDED THROUGH THE COMMUNITY HOUSING IMPROVEMENT PROGRAM (CHIP). THE PROPOSED PROGRAM WILL PROVIDE GRANTS AND/OR LOANS FOR LOW AND MODERATE INCOME HOUSEHOLDS IN CLERMONT COUNTY TO REPAIR AND REHABILITATE OWNER-OCCUPIED SINGLE FAMILY HOMES (PRIVATE REHABILITATION), HOMEOWNER ASSISTANCE (HOME REPAIR), HABITAT FOR HUMANITY LOT PURCHASES OR MORTGAGE BUY-DOWNS AND ADMINISTRATION AND FAIR HOUSING SERVICES, AS MORE FULLY DESCRIBED IN THE APPLICATION. THE TOTAL AMOUNT OF GRANT FUNDING REQUESTED FOR CLERMONT COUNTY'S CHIP APPLICATION IS \$540,000.00.

NO ONE APPEARED IN OPPOSITION, NOR WERE ANY WRITTEN COMMENTS RECEIVED EITHER IN FAVOR OF, OR IN OPPOSITION TO THE PROPOSED FISCAL YEAR 2010 GRANT APPLICATION FOR THE CHIP FUNDS FOR THE COUNTY OF CLERMONT, OHIO.

HAVING NO FURTHER COMMENT TO COME BEFORE THE BOARD OF COUNTY COMMISSIONERS FOR CONSIDERATION THEREOF, THIS PUBLIC HEARING WAS CONCLUDED.

**IN RE: DEPARTMENT OF COMMUNITY PLANNING AND DEVELOPMENT...  
RESOLUTION NUMBER 44-10/RESOLUTION ADOPTING THE FISCAL  
YEAR 2010 CLERMONT COUNTY COMMUNITY HOUSING  
IMPROVEMENT PROGRAM (CHIP) AND AUTHORIZING  
CHRISTOPHER WOJNO, LLC, COMMUNITY DEVELOPMENT  
CONSULTANTS, TO FILE THE FISCAL YEAR 2010 CHIP GRANT  
APPLICATION RELATIVE THERETO...10-0308-001...ADOPTED**

Moved by Mr. Humphrey, seconded by Mr. Croswell, that the Board of County Commissioners approve the following recommendation:

Recommendation of Raymond Sebastian, Chief Building Official, Building Inspection Department, with the concurrence of Scot Lahrmer, Assistant County Administrator, to adopt Resolution Number **44-10** resolving to adopt the Fiscal Year 2010 Clermont County Housing Improvement Program (CHIP); to authorize Christopher Wojno, LLC, Community Development Consultants, 2429 Dale Avenue, Bexley, Ohio 43209 to file the Fiscal Year 2010 CHIP Grant Application in the amount of \$540,000.00 to provide for grants and/or loans for the Private Rehabilitation of owner-occupied single family homes, Homeowner Assistance (Home Repair), and Habitat for Humanity lot purchases or mortgage buy-downs, and further, to authorize and direct Robert L. Proud, President of the Board of County Commissioners, or in his absence, any other Board member, to sign and file the appropriate Community Housing Improvement Program Application for the Program herein adopted, including all understandings and assurances therein required relative thereto.

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Humphrey, Aye; Mr. Croswell, Yes; Mr. Proud, Yea.

**LET THE RECORD SHOW:** That a motion by Mr. Croswell, seconded by Mr. Humphrey, to approve the minutes of Regular Session of **03/29/10** carried with all members present voting affirmatively thereon.

**IN RE: ADJOURNMENT...APPROVED**

Moved by Mr. Croswell, seconded by Mr. Humphrey, that the Board of County Commissioners approve the following recommendation:

That the Board of County Commissioners, noting no further business to come before the commission for legislative action, adjourned this Regular Session at 1:41 P.M. until the next regularly scheduled session to be held at a later date.

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Croswell, Yes; Mr. Humphrey, Aye; Mr. Proud, Yea.

**BOARD OF COUNTY COMMISSIONERS  
CLERMONT COUNTY, OHIO**

**ROBERT L. PROUD, PRESIDENT  
EDWIN H. HUMPHREY, VICE PRESIDENT  
R. SCOTT CROSWELL III, MEMBER**

**JUDITH KOCICA, CLERK OF THE BOARD**

**DATE APPROVED – 03/29/10**